

# CASH BOOK



## OVERVIEW

SoftRight's Cash Book application provides treasurers with a powerful, easy-to-use software tool to track and manage all incoming cash receivables and receipts, outgoing disbursements and account transfers.

Receivables are fully integrated with SoftRight's Treasury Receipts application. Manual entry is also available. All other transaction types are accomplished through data input. Subsequent reporting and reconciliation options can be sorted to print or view transactions by deposit, withdrawal or transfers for a daily, weekly, monthly or user-defined date range.

The Cash Book application can be used as a stand-alone solution or as part of SoftRight's integrated Treasury Management module.

## FINANCIAL TRACKING

- Provides entry for all warrant types, bank transfers and deposits
- Entry using summary totals, detailed individual transactions or both
- Unlimited entries, entry types and financial institutions
- Transfer to, transfer from and disburse from "sweep" accounts all on one screen and in one transaction
- Centralized or distributed entry with validation and auditing controls
- Report by transaction type of user-defined criteria
- Summary and detail reconciliation reporting for real-time balances and account information

- Optional line by line transaction descriptions
- Quick add button for rapid entry

## FULLY INTEGRATED WITH:

- Treasury Receipts

## FUNCTIONALITY

- Reporting and management for all bank account transactions, balances and reconciliation
- Transfer to and from accounts with the click of a button